



# FOOD CONCESSIONAIRE APPLICATION FORM

**Nechako Valley Exhibition August 20-22, 2010**

**Nechako Valley Exhibition Society**  
PO Box 863, Vanderhoof, BC, V0J 3A0  
nves@nvesociety.com www.nvesociety.com

**PLEASE PRINT CLEARLY.**

Company Name	_____		
Contact Name	_____		
Mailing Address	_____		
City	Prov.	Postal Code	
_____	_____	_____	
Phone (day) ( )	_____	Phone (evening) ( )	_____
Email Address	_____	Fax ( )	_____
Size of Concession Unit	_____		

<i>Event</i>	43 <sup>rd</sup> Annual Nechako Valley Exhibition
<i>Event Location</i>	Nechako Valley Exhibition Grounds, 4051 Northside Rd, Vanderhoof, BC
<i>Event Date</i>	August 20-22, 2010 (Friday, Saturday, Sunday)
<i>Event Times</i>	Friday August 20, 8:00 am – 8:00 pm Saturday August 21, 8:00 am – 8:00 pm Sunday August 22, 8:00 am – 4:00 pm
<i>Set-Up Time</i>	Thursday, August 19: 12:00 noon – 9:00 pm
<i>Hours</i>	Booths must be open by 9:00 am, and can be open as early as 6:00 am.
<i>Fees and Deposits</i>	<ul style="list-style-type: none"><li>• 15% of Net Sales (gross sales less GST) to be paid on Sunday (Aug 22, 2010) before concession removal.</li><li>• \$10.00 Exhibitor Pass per person working in booth (available upon arrival to the grounds). Non-profits exempt.</li><li>• If renting Arena Lobby Kitchen, additional \$100.00/day for electricity and gas.</li><li>• \$100.00 non-refundable deposit is required with this application. This deposit will be deducted from commission at the end of the fair.</li><li>• \$20.00/site weekend camping fee applies if camping on the grounds during the fair.</li></ul>
<i>Special Considerations</i>	<ul style="list-style-type: none"><li>• Concessionaires must use bottled water for cooking and selling.</li><li>• Read the 'Nechako Valley Exhibition Society Food Concessionaire Rules and Regulations' on the flip side of this application form.</li></ul>
<i>Application Deadline</i>	To ensure your spot at this event, please submit this form and the following list of items by <u>June 30, 2010</u> . <ul style="list-style-type: none"><li>• A complete menu with prices.</li><li>• A copy of your current health board certificate, and an Event Health Permit.</li><li>• A copy of your current liability insurance (non-profits exempt).</li><li>• \$100.00 non-refundable deposit.</li></ul>

I the undersigned have read the attached information and will abide by the Nechako Valley Exhibition Society Food Concessionaire Rules and Regulations.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Make payments payable to the 'Nechako Valley Exhibition Society'. Mail this form and deposit to the address shown above.



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## **2010 Nechako Valley Exhibition Society Food Concessionaire Rules and Regulations**

1. Displays are to be set up on Thursday August 19, 2010, between 12:00 noon and 9:00 pm and may only be removed Sunday August 22 after 4:00 pm.
2. Booths must be open by 9:00 am each morning. Booths may open as early as 6:00 am to accommodate those camping on the grounds during the Exhibition.
3. No parking on grounds between Friday August 20, 8:00 am and Sunday August 22, 4:00 pm. Vendors are allowed to drive on grounds prior to 8:00 am each morning to bring supplies only, but vehicle must be off grounds by 8:00 am.
4. Site location map will be issued at the Fair Office upon arrival.
5. All concessionaires must be self-contained, with the exception of the group renting the Arena Lobby Kitchen.
6. Bottled water must be used for cooking or selling.
7. The Nechako Valley Exhibition Society will provide an eating area for all food patrons.
8. All food concessionaires must obtain an Event Health Permit from the Northern Health Authority prior to the fair.
9. All food concessionaires must submit a copy of the current health certificate and the Event Health Permit with this application.
10. All concession employees must have their food safe training.
11. Concessions must be staffed at all times.
12. The Nechako Valley Exhibition Society requires all displays to be visually appealing (no tarps, excessive garbage etc.).
13. All signage should be neat and easy to read.
14. All garbage must be removed following the fair.
15. Security will be on-site outside of Exhibition operating hours. Although security is provided, the Nechako Valley Exhibition Society assumes no responsibility for any damage or theft of any properties.
16. The Nechako Valley Exhibition Society assumes no responsibility for items or belongings in your concession.
17. Only products listed on the attached menu included in this contract may be sold, displayed or advertised. We do not grant exclusivity for any products.
18. The Nechako Valley Exhibition Society will promptly close any booth, which, at the sole discretion of the Nechako Valley Exhibition Society Executive, is inappropriate, hazardous, or in violation of these rules and regulations as well as those established by the Health and Fire Departments.

For Office Use Only	
Signature _____ Date _____  Accepted by the Nechako Valley Exhibition Society _____	Exhibitor Passes: _____ Camping Pass _____ Total Net Sales: _____ 15% Net Sales: _____ Deposit: _____ Balance Due: _____