

# NECHAKO VALLEY EXHIBITION SOCIETY

## General Meeting – December 7, 2009 – 7pm

Meeting called to order at 7 pm.

Introduction of new executive.

Interests and motivations for accepting positions discussed.

### Constitution & Bylaws

- copy of Society Act & Constitution given out.
- NVES Constitution discussed.
  - Minutes need to be on web site and up-to-date

### Executive Rules & Responsibilities

- bookings, shavings, communication, collection of dues and fees, snow removal, RV parking and removal, pellets and general supplies, Fall Fair, stall and pen rentals
- need each task delegated
- new executive need orientation and balance sheet
- Financial Report is now cash accounting; should be accrual accounting. Depreciation should be shown as well as a balance sheet.
- Groups can look after their own needs; arena riders – shavings, working up arena, etc.
- Treasurer needs a computer accounting program. Judy moved that we acquire same, seconded by Linda. Treasurer will look into cost of acquiring.

### Review of Previous Minutes

- send AGM minutes out to executive.

Calendar of Events for next two months needs to be reviewed at every Board meeting.

### Correspondence

- Chamber of Commerce for Vanderhoof need good pictures of fair grounds for their brochure.
- Person wants to rent table for Fall Fair for home-based business.
- Color Perfect Ribbons sent info for ribbons for Fall Fair.

### Old Business

### User Fees

- no increase in fees but \$10 membership will no longer be included in rates.
- Proposal for \$60 fee that can be worked off by performing tasks is paying some volunteers for their volunteering.

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#### Employee Hours & Management of

- 5 hrs a week (\$2000 till April 15/10)
- Judy volunteered to manage employee. Accepted by Executive.
- Jeannie made a motion to keep the employee for 5 hours a week until April; seconded by Linda, passed.
- Judy moved that since we've changed the job description, we should lay off the employee and then rehire for 5 hours a week; Colleen seconded, carried.

#### Email Account

- gets a lot of junk mail but some good.
- President will preview and forward to appropriate committee.

#### Contract for Website Management

- tabled until next meeting.

#### Next meeting – Jan. 18<sup>th</sup> – General Meeting

- Jan 11<sup>th</sup> – Executive Orientation

Karen Cage resigned as secretary.

Meeting adjourned 9:10 pm.