



Nechako Valley Exhibition Society
PO Box 863, 4051 Northside Rd., Vanderhoof BC V0J 3A0
(250) 567-3011 • nechakoexsociety@outlook.com
Society No. S0008725 • GST # 12889 9762

Nechako Valley Exhibition August 8-10, 2025 Commercial Vendor Application

Business Name: _____
Owner/Contact Name: _____
Mailing Address: _____
City/Prov: _____ Postal Code: _____
Phone Number: _____ E-mail Address: _____
NEW or RETURNING Vendor (*please indicate*): _____

Please provide a brief description of your goods/services: _____

Booth & Equipment Selection

Display Type	Amount Required	Unit Price	Total
Indoor Table		\$100 + 5.00 GST = \$105.00	
Indoor Booth 10' x 10'		\$160 + 8.00 GST = \$168.00	
Outdoor Booth*		\$120 + 6.00 GST = \$126.00	
Primary Exhibitor Pass	1	First Pass Included	\$0.00
Additional Exhibitor Passes		\$14.29 + 0.71 GST = \$15.00	
Weekend Camping Pass		\$28.57 + 1.43 GST = \$30.00	
Chairs		Included	\$0.00
Total			

***Outdoor Booth** indicate # of tables required _____ space required (i.e. 20'x30') _____

Please list any additional requirements:

Applications will be accepted until July 1, 2025.

Deposit of 50% total reservation must accompany this application. Nechako Valley Exhibition staff will contact you with confirmation of reservation, at which time remaining balance is due.

Cancellation requests must be made in writing via mail or e-mail. Deposits are non-refundable for cancellation requests received after July 1, 2025. All outstanding balances for confirmed reservations are due July 25, 2025.

Please make cheques payable to 'Nechako Valley Exhibition Society'. By signing below you confirm that you have read, understood, and agreed to the Commercial Vendor Rules & Regulations.

Vendor Signature

Date

Gate Passes:

- Commercial Vendor rate includes one complimentary weekend Exhibitor Pass. If more than one person will be supervising your table/booth, additional Exhibitor Passes must be purchased for each person. Exhibitor Passes **are required** to gain admittance to the Grounds and are only available for individuals working at the table/booth. **Family/friends/visitors must purchase general admission tickets.**



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Commercial Vendor Rules & Regulations

General Information:

- Nechako Valley Exhibition Society has a **ZERO TOLERANCE** for Verbal or Physical abuse of our Staff, Volunteers, Exhibitors, Participants, Guests, and Attendees. It will **NOT** be tolerated under any circumstances.
- We seek to offer a variety of services and products; however, exclusivity is not guaranteed. Vendor selection will be made by the Nechako Valley Exhibition Fair Committee. Accepted vendors will be notified no later than July 11, 2025.
- There is a water supply at the Exhibition Grounds which is **NON-POTABLE**. Bottled water must be used for any product for human consumption.
- Vendors must arrive and check in on Thursday, August 7th between 12 pm and 9 PM. Upon arrival, vendors will be directed to their designated area for set-up.
- Vendors may bring in supplies each morning, but vehicles must be moved to parking areas by 8 AM each day. No parking is permitted on the Grounds between 8:00 AM Friday, August 8th – 4:00 PM Sunday, August 10th.
- Tables/Booths must be open and ready for business at 10 AM each day of the Exhibition, closing at 8 PM on Friday & Saturday, and 4 PM on Sunday. Disassembly may begin after 4 PM on Sunday.
- Permission must be obtained at time of application for trailer parking near vendor booth.
- All tables/booths must be neat, clean & visually appealing. Signage should be neat and easy to read. It is the responsibility of the vendor to remove garbage regularly from their booths and at the end of the Exhibition.
- The Nechako Valley Exhibition Society and Fair Committee reserve the right to evict any table/booth which is deemed to be inappropriate, hazardous, or in other violation of the Rules & Regulations set forth. Any vendor required to vacate the Grounds due to violations will forfeit all fees.

Security

- Security services are employed by the Exhibition, patrolling the premises from closing until opening each day. Commercial Building doors will be closed and locked each night.
- Nechako Valley Exhibition Society, its Directors, Staff and Volunteers assume no responsibility for claims of loss, damage, or injury to person or property during the Exhibition.

Information Specific to: INDOOR TABLES/BOOTHS

- Indoor Table size is approximately 6' x 3'. Indoor Booth size will be allotted 10' x 10'.
- Electrical power is limited. 15A - 120V service available only.
- Tables and Chairs are provided. No walls or other structures may be erected to contain the booths beyond the designated area.

Information Specific to: OUTDOOR BOOTHS

- Size may be variable to accommodate displays. Please inquire about specific needs with application. Tables and chairs provided.
- All tents must be supplied with a minimum of thirty (30) pounds of weight per leg.
- Electrical Power is limited. 15A - 120V services available only.
- Vendors may bring their own power supply via generator; however, all equipment must be clean, quiet, and odorless.

Camping

- Camping Passes must be purchased for any vendor remaining on the Exhibition Grounds property after vendor hours on 1 or more days of the Exhibition. Camping facilities include but are not limited to tents, RVs, travel trailers. Outdoor shower houses are located on the Grounds.
- Open campfires are prohibited.

Contact Information

- **Applications may be directed to:**
Nechako Valley Exhibition, PO Box 863, Vanderhoof BC V0J 3A0
Telephone: (250) 567-3011 E-mail: NechakoExSociety@outlook.com